

Instructions for APOSTILLE / AUTHENTICATION

- 1) Fill out Request for Certified Copy of Marriage Record
 - a) When filling out the order form, at the third item which is "Other"
Include the country you need the Apostille/Authentication for.
Example: 1 Other Germany – Apostille
 - b) Please at the bottom of the page, of the ordering form, legibly
write your email for status up-dates.
- 2) Make money orders:

Money order for \$12.50

Payable to: **Hawaii State Department of Health .**

Money order for: \$3.00

Payable to: **First Circuit Court**

Money order for \$1.00:

Payable to: **Office of the Lt. Governor**

- 3) Copy of passport
- 4) Self addressed envelope

Mail to:

State Department of Health
Vital Records Issuance Section
P.O. Box 3378
Honolulu, Hawaii 96801